



Date of Memo: July 19, 2023  
Current Meeting: July 20, 2023  
Board Meeting: July 27, 2023

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation (IPTC) Board of Directors  
**THROUGH:** President/CEO Inez P. Evans  
**FROM:** Deputy Chief Operating Officer Cheryl Purefoy  
**SUBJECT:** Consideration and approval of non-revenue vehicle purchase

---

**ACTION ITEM A – 12**

**RECOMMENDATION:**

In a manner consistent with IPTC procurement standards, we ask the Board to authorize the President/CEO Evans to approve the purchase of eight 2023 Hybrid Ford Escape SUVs for non-revenue service. The purchase of these vehicles is for an amount not to exceed \$314,737.

**BACKGROUND:**

IPTC Fleet Services Department is responsible for providing vehicles from the Motor Pool for staff use to perform various off-site work-related tasks. With the expansion of IPTC’s new facilities, motor pool vehicle requests have increased, requiring a need for additional vehicles for staff use. Additionally, vehicles are aging and have reached the end of useful life and require replacement to maintain a safe and reliable fleet with vehicles in a state of good repair.

**DISCUSSION:**

IPTC will purchase the vehicles using the competitive bid process, through direct dealer solicitation. The solicitation was run at standard retail and not leveraging any state QPA due to stock shortages and lead time challenges.

Vehicles to be purchased:

- a. Ford Escape Hybrid SUV – 8 @ 35,350.25 total \$282,002
- b. Chevy Bolt EV – 1 @ \$32,735

**ALTERNATIVES:**

The Board could choose not to approve the purchase of vehicles, requiring the continued extension of the useful life of the vehicles being replaced, as well as increased maintenance costs.

**FISCAL IMPACT:**

The funding source for this procurement is provided by IPTC local capital funds.

**DBE/XBE DECLARATION:**

N/A

**STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action will be reviewed by the Finance Committee on July 20, 2023.